



Presenter Information Form
Aging with Attitude Regional Expo
Fort Scott, Kansas
April 24, 2020



Please complete this form by **December 1st, 2019**.
Contact *Melissa Frantz* at mfrantz@seks.org if you have
additional questions or presenter needs. Thank You!

Presenters: Aging with Attitude Regional Expo--April 24, 2020 in Fort Scott, KS.
Please note that your presentation will be offered **twice** during the breakout session times
either in the morning or the afternoon. Your preference may be designated below.

1. Presenter Contact Information

Name _____

Professional Title _____

Address _____

City/State _____

Zip Code _____

Phone _____

Email Address _____

2. Presentation Title and Description

Title _____

Presentation/Session Description:

3. Your topic will be repeated in two consecutive sessions. Please indicate your scheduling preference for your sessions:

- Morning Sessions (10:00 a.m. – Noon)
- Afternoon Sessions (1:30 p.m. – 3:30 p.m.)
- Either Session Time works for me

4. Equipment Needs (Check all that apply).

- Laptop Computer
- LCD Projector
- Projection Screen
- Electrical Cord
- Internet Connection
- Additional Needs _____

5. You will receive a complementary lunch. Do you plan to join us for lunch?

- Yes
- No
- If yes, please list special dietary restrictions if needed _____

6. In addition to speaking, would you like to set up a free vendor booth at the resource fair? Also, lunch for a co-worker for your vendor booth is available. Please indicate if an additional lunch is needed?

- Yes, I want a FREE vendor booth.
 - No, I do not want a booth.
 - Yes, I am requesting an additional lunch for a co-worker for my booth.
 - If additional lunch is requested, list dietary restrictions if needed.
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7. If requested, a mileage stipend can be paid at the current state rate up to \$50.00.

- NO, I am not requesting mileage reimbursement.
- YES, I am requesting mileage reimbursement.
If yes above, what is the round trip mileage? _____

If you have additional presenter needs, please contact:

***Melissa Frantz
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